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•To work together to develop an effective team to provide a quality service and product to the customer.

### PURPOSE OF PRESENTATION

- ·Leadership skills
- ·Share good examples
- ·Protect valuable resources

### STRATEGIES

- ·Macroscopic view
- ·Bi-weekly staff meetings
- Open communication/open door policy
- ·Inservice education

### INSERVICE EDUCATION

AS/NZ 4187 [2003] p.61

- 8.2 Documentation employee training records
- 8.3 Performance management

qualifications
staffing levels
written job descriptions
system for assessing staff performance

8.4 Education & training

formal orientation program
'On the job' practical training

# PERFORMANCE INDICATOR

- ·Friendly environment
- ·Helpful to customers
- ·Signs of reduced sick leave



# 2004 'RAMP UP' to next level

SPC Staff

NursingEnrolled NursesAssistants in Nursing

Non-NursingOperational Officers

## STRATEGIES

·Microscopic view

Drill down to the individual staff member



## ASSESSMENT

- ·SPC Annual performance assessment and development [PAD]
  - · Competencies
  - ·Skills checklist
  - ·Inservice individual report
  - ·Questionnaire/interview

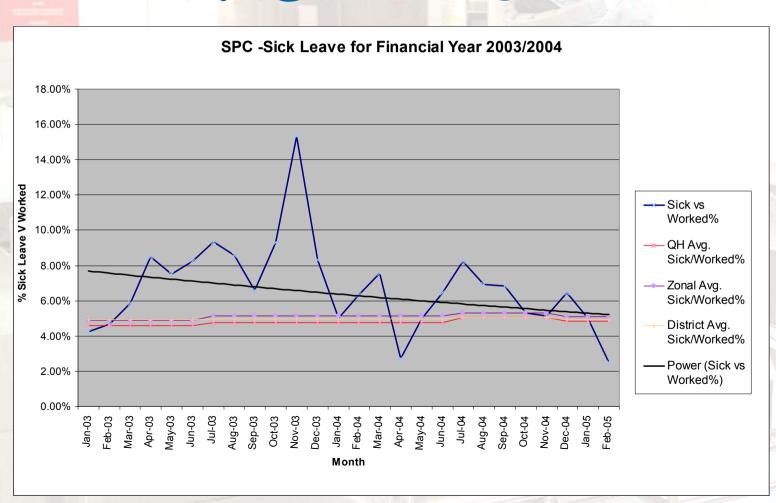


·Problem solving and multi-skilled

#### NEW STAFF

- ·Recruitment and selection
- ·Casual --- permanent
- ·SPC selection criteria
- ·Interview questions
- ·Orientation and preceptorship

# PERFORMANCE INDICATOR



### CONCLUSION

Leadership is the ability to influence and develop individuals and teams to achieve goals that contribute to a worthwhile purpose



Robbins [2001]